

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....August 16, 2017

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Dama at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Board members Mike Dama, Cory Sotka, Kris Heidewald, Lyle Cherry, Gary Huc and Amy Grandaw were present. Travis Mueller was absent. Others present: Patrick Mans - Superintendent, Jeff Walsh – Elementary/Middle School Principal, Jeff Baumann – High School Principal, Tom White – Buildings, Grounds and Transportation Director, Linda Tarmann - Business Administrative Assistant, Jannie Marsolek - Administrative Secretary, Nick Schramm - Director of Technology, and Jolene Huc – Community Education Supervisor.
- IV. **APPROVAL OF AGENDA:** Motion by Heidewald, seconded by Cherry to approve the agenda as presented. Motion carried 6-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. MINUTES OF REGULAR MEETING JULY 21, 2017
 - B. MINUTES OF SPECIAL MEETING AUGUST 3, 2017
 - C. GENERAL FUND VOUCHERS AND FINANCIAL REPORT
 - D. FUND 60 VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Sotka to approve consent agenda as presented with General Fund vouchers 92076-92188 in the amount of \$575,667.44 and no voids, and Fund 60 balance in the amount of \$89,458.67 with voucher in the amount of \$186.96 and no voids. Motion carried 6-0.
- VI. **PUBLIC INPUT:** There was no public input.
- VII. **CORRESPONDENCE/RECOGNITION:** Mr. Mans thanked Keith Thoreson with a plaque of recognition for his many years of service to the District, including duties as Camp Bird Director.
- VIII. **REPORTS**
 - A. **COMMITTEE REPORT(S)**
 1. **BUILDINGS, GROUNDS, & TRANSPORTATION:** Mr. Dama reported that the committee met earlier in the evening to discuss the facility needs assessment, which will be moved to the full Board for approval, and will put out for bids in the spring of 2018 to level, seed and have the Elementary playground green space ready for next fall.

B. ADMINISTRATIVE REPORT(S)

1. PATRICK MANS, SUPERINTENDENT: Mr. Mans reported that NWTC will be working with our 6th – 12th grade staff in providing career coaching services to our students at no cost to the District. He reported that the professional staff compensation model working group met a week ago, and will meet again in another week to create a compensation plan, with hopes of bringing the new compensation model to the Personnel/Negotiations committee in September, and to the full Board. He finally reported on the news school year in-service schedule, with students returning on Friday, September 1st.
2. JEFF WALSH, ELEMENTARY/MIDDLE SCHOOL PRINCIPAL: Mr. Walsh reported on staff in-service, that the Junior High will again be working on State Personnel Development Grant to build Professional Learning Communities. The grant began four years ago with one more year remaining in the grant funding. He also commented the custodial staff on the great job getting the school buildings ready for the school year. Finally, he reported that the Middle School fall sports are beginning.
3. JEFF BAUMANN, HIGH SCHOOL PRINCIPAL: Mr. Baumann complimented the custodial staff on the great job of getting the building and grounds to look great before school. He also reported that the fall sports are underway, with both football and volleyball looking very competitive this year. He reported on staff in-service, and finally on the excitement for the number of changes at the high school this year. The Academic and Career Planning initiative begins, and we are offering more electives in the areas of computer programming and technology through a partnership with Crivitz Youth, Inc., which has allowed us to hire two new teachers.
4. TOM WHITE, BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White reported on the summer project list being completed. He also reported that he participated in a two-day ALICE training, which stands for alert, lockdown, inform, counter and evacuate. His goal for this “train the trainer” session is to share the knowledge he has gained with the entire staff. Finally, he reported that the new 2017 8 passenger van has arrived, and will be delivered once decals have been applied.
5. JOLENE HUC, COMMUNITY EDUCATION SUPERVISOR: Mrs. Huc reported that the Community Education council did not meet in August. She thanked Bellin Health for the eight First Aid kits and refills for youth sport programs. She thanked Java Lodge, Parks Cheese and Candy, On A Whim, and Pioneer Pottery for their help with Art in the Part. She also reported that the youth football parent meeting was held on August 13, with 30 students register. She also reported that back to school supplies were handed out on August 7th and 8th, and thanked the Women’s Club for holding this event. The fall craft show is scheduled for September 30th, and the band department will be hosting it. Community Ed would like to pay for two Zumba instructors and a yoga instructor

to be certified. Community Ed is again looking for a tumbling instructor. Taste of the Northwoods Marinette Elderly Services is putting on a new program at the Woods on September 19, which will have twelve different businesses that will be serving different kinds of foods. Also, Community Ed would like to host a Prom for Special Education students, possibly after the Princess Ball to help defray some of the decorating costs. The next meeting is scheduled for September 13.

IX. ITEMS FOR DISCUSSION

- A. **ELEMENTARY PLAYGROUND GREEN SPACE:** Mr. Mans reported that the Board is being asked to consider the green space at the Elementary School on the playground for use during recess and sport programs. There were quotes collected, and bids could possibly go out next spring to improve the space for a multi-use function.
- B. **SEPTEMBER AND OCTOBER BOARD MEETING DATES:** The Board is being asked to move the September and October Regular Board meeting dates to the fourth Wednesday of each month; September's meeting is requested changed due to the Fall Superintendent's Conference in Madison beginning on that Wednesday, and October's changed due to the final equalized property valuation timing, just prior to the third Wednesday.
- C. **CHANGE HIGH SCHOOL SPED POSITION FROM CESA 8 TO DISTRICT:** With the additional 5th grade position needed, and the 9-12 Special Education opening due to movement of staff, Mr. Mans asked for the change of the High School Special Education position from a CESA position to a District position due to good timing of this change.
- D. **BOARDSMANSHIP:** Mr. Dama asked for this item to be on the agenda in order to remind everyone of the need to keep discussions professional, to try to avoid side-bar discussions, and to be respectful of everyone's time. He stated that a healthy discussion can still happen while there are dissenting opinions, but remain professional and respectful, without excessive redundancy.
- E. **IT DISASTER RECOVERY PLAN:** Mr. Schramm has worked with Eclipse on the IT Disaster Recovery Plan, and the plan was presented as a living document for the approval of the Board.
- F. **NEW DISTRICT WEBSITE:** Mr. Schramm reported on the new District website to move to a new format, in order to become more in line with the Americans with Disabilities Act. He presented the new site on the video screen with the basic roadmap of what the new site looked like, and where information will now be found.
- G. **FACILITIES NEEDS ASSESSMENT:** The Buildings, Grounds and Transportation committee recommended going with Unesco for the facility needs assessment.

X. ITEMS SCHEDULED FOR ACTION

- A. CHANGE HIGH SCHOOL SPED POSITION FROM CESA 8 TO DISTRICT: Motion by Grandaw, seconded by Huc to approve the change from the Special Education position from a CESA 8 to a District position as presented. Motion carried 6-0.
- B. APPOINTMENTS
 - 1. HIGH SCHOOL SPECIAL EDUCATION TEACHER: Motion by Sotka, seconded by Grandaw to approve Kelly Robinson as high school special education teacher. Motion carried 6-0.
 - 2. MIDDLE SCHOOL LANGUAGE ARTS TEACHER: Motion by Grandaw, seconded by Sotka to approve Sharon Bernier as middle school language arts teacher. Motion carried 6-0. Additional motion by Grandaw, seconded by Sotka to go back to item 1. Motion carried 6-0. Additional motion (to item 1 above) by Grandaw, seconded by Sotka to pay up to \$1500 to get her out of her breach of contract fee. Motion carried 6-0.
 - 3. CYI TECH GRANT COMPUTER SCIENCE TEACHER: Motion by Cherry, seconded by Grandaw to approve James Ward as CYI Tech Grant Computer Science Teacher. Motion carried 5-0-1 with Sotka abstaining.
 - 4. CYI TECH GRANT TECH INTEGRATOR/ONLINE AND BLENDED LAB GUIDE: Motion by Sotka, seconded by Grandaw to approve Bryan Anderson as CYI Tech Grant Integrator/Online and Blended Lab Guide. Motion carried 6-0.
 - 5. SUBSTITUTE TEACHER: Motion by Grandaw, seconded by Huc to approve James Olson as substitute teacher. Motion carried 6-0.
 - 6. MIDDLE SCHOOL BOYS' BASKETBALL COACHES: Motion by Sotka, seconded by Grandaw to approve Buck Gehm and Ray Sellen as middle school boys' basketball coaches. Motion carried 5-0-1 with Dama abstaining.
 - 7. VOLUNTEER/CHAPERONES: Motion by Huc, seconded by Sotka to approve the list of volunteers/chaperones as presented. Motion carried 5-0-1 with Grandaw abstaining.
- C. 2017-2018 SUBSTITUTE STAFF LIST: Motion by Huc, seconded by Sotka to approve the list of 2017-18 substitute staff list as presented. Motion carried 6-0.
- D. IT DISASTER RECOVERY PLAN: Motion by Grandaw, seconded by Huc to approve the IT Disaster Recovery Plan as presented by Mr. Schramm. Motion carried 6-0.
- E. FACILITIES NEEDS ASSESSMENT: Motion by Huc, seconded by Dama to instruct Mr. White to contact Unesco for the facilities needs assessment service at a cost of \$3860. Motion carried 6-0.

- XI. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(a)
- A. DELIBERATING CONCERNING A CASE WHICH WAS THE SUBJECT OF ANY JUDICIAL OR QUASI-JUDICIAL TRIAL OR HEARING BEFORE THAT GOVERNMENTAL BODY.
1. STUDENT EXPULSION EARLY REINSTATEMENT: Motion by Grandaw, seconded by Sotka to recess to executive closed session as read at 6:57 p.m. Roll call vote was taken: Dama-Yes, Sotka-Yes, Cherry-Yes, Mueller-Absent, Heidewald-Yes, Huc-Yes, and Grandaw-Yes. Motion carried.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION: Motion by Sotka, seconded by Cherry to reconvene into open session at 7:01 p.m. Motion carried 6-0. There was no further action taken.
- XIII. ADJOURNMENT: Motion by Grandaw, seconded by Sotka to adjourn at 7:02 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Michael Dama
President